

Lead Contact Name: _____		PRWF Liaison: _____
Contact Phone: _____ - _____ - _____	Other Phone: _____ - _____ - _____	
Facsimile: _____ - _____ - _____	Email: _____	
Address: _____		
City: _____ Province / State: _____		Postal Code: _____
Please List the Names of the Performers and their roles: 1. _____ 2. _____ 3. _____ 4. _____		
Type of Performance (Live Music, Dance, Media Presentation, Film) _____ Additional Event Description: _____		
Rider Attached? Yes / No		
1. Date of Performance: _____ Venue Name: _____ Load in Time: _____ Start Time: _____ Sound Check Required? Yes / No Sound Check Time: _____ Sound Tech Name: _____ Ph: _____ # Sets _____ Length of Set: _____ Break: _____ Ticket/Cover \$: Adult _____ Children: _____ Total Performance Fee (Taxes Included) _____ Fees Payable On: _____ (Date) Amount Payable to: _____ (Name)	2. Date of Performance: _____ Venue Name: _____ Load in Time: _____ Start Time: _____ Sound Check Required? Yes / No Sound Check Time: _____ Sound Tech Name: _____ Ph: _____ # Sets _____ Length of Set: _____ Break: _____ Ticket/Cover \$: Adult _____ Children: _____ Total Performance Fee (Taxes Included) _____ Fees Payable On: _____ (Date) Amount Payable to: _____ (Name)	

SOUND SYSTEM REQUIREMENTS You must fill out this section if you will require amplification, media or technical assistance. *Please be as specific as possible when listing your requirements in regards to model numbers, connectors, chords and sound-tech details.*

SET UP: Please describe your overall set up and general system requirements: _____

Please list the equipment you will be bringing with you: _____

I agree that I bring this equipment to The Pacific Rim Whale Festival at my own risk and will not hold the PRWFS liable for any damages incurred before, during and after my presentation.

Please list the additional equipment you will require for your performance to be supplied by the Pacific Rim Whale Festival Society:

1. _____
2. _____
3. _____
4. _____

- I will need an onsite technical assistant to install components necessary for my performance.
 I will be bringing my own technical assistant.

SECTION C

I will need volunteers to assist me before, during and after the presentation.

Number of Volunteers Needed _____

Please Describe the Roles of each volunteer and skill set required below, for example – Loading equipment, stage decorating etc:

Volunteer 1 _____

Volunteer 2 _____

Volunteer 3 _____

SECTION D

ACCOMMODATIONS REQUIRED: Yes / No (If no, please proceed to Section E)
The PRWFS does not provide accommodation for family members or pets.

Are you happy to be billeted with local residents: Yes / No

Dates required: _____

Location: Tofino Ucluelet Special Requirements / Access: _____

Comments: _____

FOR OFFICE USE ONLY: Accommodation

Approved by: _____	Date: _____	Signature: _____
Accommodation Provider: _____	Rm # _____	Price/Night \$ _____
Phone Number: _____		
Dates Booked: _____	Sponsored? Yes _____ No _____	
Sponsors Name / Contact: _____		
Check In Time: _____	Transport Needed: Yes _____ No _____	
Shuttle: _____	Contact # _____	Confirmed: Yes _____ No _____

SECTION E

Would you like to sponsor the Pacific Rim Whale Festival 2022 by donating your services and time to this event? Yes / No

What is the value of this contribution? \$ _____

SECTION F

Do you require travel expenses? Yes / No

If yes, what is the total price of these expenses? (Please include tax)

Description	Price
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____

FOR OFFICE USE ONLY

Approved by: _____ Date: _____ Signature: _____

Please attach proof of purchase/receipts for travel expenses to this document.

Receipt attached? Yes _____ No _____ Date Received: _____

Comments: _____

PACIFIC RIM WHALE FESTIVAL POLICY & PARTICIPATING GUIDELINES SECTION F

Have you ever presented at the Pacific Rim Whale Festival before: Yes / No

If so, please describe the event and year you participated: _____

IMPORTANT – PLEASE NOTE

1. If you are a performer, your RIDER must be submitted with this application, otherwise it will not be considered valid under this contract after signing.
2. Cancellation Policy – In the case of emergency, sickness or any other reason for which you *will not* be attending the festival (as a booked performer, speaker, entertainer etc.) you must notify the PRWFS of this cancellation before March 1st, 2022, otherwise deposits made to you will not be returned.
3. Receipts for travel or any other expenses for performers must be received by the PRWFS by March 30th, 2022 otherwise remittance for these expenses may not be returned.
4. If you are receiving an honorarium, payment or remittance for expenses outlined in this contract, the PRWFS has up to 30 days after your last performance to honor payment due.

I have read and commit to the terms outlined in this contract as a Presenter at the Pacific Rim Whale Festival 2022.

Applicant's Signature _____ Date Signed _____
and

Pacific Rim Whale Festival Society #S-0048474
P.O Box 955, Ucluelet, B.C. Canada V0R 3A0

Director's Signature _____ Date Signed _____

* Please send donations to the address below and make your cash donations payable by cheque to the:
Pacific Rim Whale Festival Society (#S-0048474) P.O. Box 955, Ucluelet B.C. V0R 3A0

For more information, please contact the BOD
whalefest.coordinator@gmail.com

